

Schools Forum Work Programme

There are a number of items the Schools Forum considers annually and these are set out in the work programme below.

The “Schools Forums: operational and good practice guide” (October 2013) states that:

Local authorities should as far as possible be responsive to requests from their School Forums and their members. Schools Forums themselves should also be aware of the resource implications of their requests.

Forum Members are therefore able to suggest an item for consideration at a future Forum meeting as long as it is within the remit of the Forum. Any request must be agreed by the Schools Forum before being included on the work programme. Each Forum agenda is set by the Chairman in consultation with the Director and the Clerk. The scheduling of items included on the work programme will therefore be agreed through this process and taking account of resource implications and agenda management.

NB: There are two standard items that appear on each agenda, these being Notices of Concern and Fairer Funding Update.

| Meeting | Item | Details |
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| Spring term 27 March 2017 | Schools Budget (last financial year) : provisional outturn | Annual item |
| | Schools Budget (forthcoming financial year) | Annual item |
| | The New Finance System which is to replace SAP | Offered at the meeting of the Forum held on 7 December 2016 |
| | Changes to Staffordshire Public Sector Network | Item requested by the Cabinet Member for Learning and Skills |
| | Updated Scheme for Financing Schools | |
| | National Apprenticeship Levy | |
| | Fairer Funding | Standard item |
| Summer term 4 July 2017 | Notices of Concern | Standard item |
| | Self-Assessment Toolkit in the EFA Revised Guidance on Schools Forums | This item was requested by the Chairman at the meeting of the Forum |

| Meeting | Item | Details |
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| | | on 7 December 2016. |
| | Schools Budget (last financial year) : Final outturn and Dedicated Schools Grant (DSG) Settlement | Annual item |
| | Schools Forum Membership – annual review | At its meeting of 9 July 2015 the Forum agreed to review its membership annually to ensure it remained broadly proportionate. |
| | Update on the progress made by LSTs in developing proposals to work more effectively with schools in the secondary sector. | This update was agreed at the meeting of the Forum on 7 December 2016. |
| | National Apprenticeship Levy | Requested at the meeting of the Forum on 27 March 2017 Note: A presentation is now to be made to all schools on 4 July 2017 |
| | Update on the Financial Regulations | Item from Entrust |
| | Update on the Staffordshire Scheme for Financing Schools | Item from Entrust |
| | Notices of Concern | Standard item |
| Autumn term 3 October 2017 | Election of Chairman and Vice-Chairman | Annual item |
| | Alternative models for devolving the funding for School Improvement | This item was raised at the meeting of the Forum on 4 October 2016. |
| | De-delegation Vote | Annual item |
| | Schools Budget, Central Expenditure | Annual item (Previously taken to the December meeting) |
| | Families First/LST Review | Requested at the March 2017 meeting |
| | Redundancy Arrangements | Report requested at the March 2017 meeting |
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| Meeting | Item | Details |
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| | Education Functions | First taken in January 2017, report called "Budget Approval for Central Services to Education Previously funded by Education Services Grant (ESG)" |
| | Fairer Funding - Oral Update | Standard item |
| | Notices of Concern | Standard item |
| Spring term 16 January 2018 | Update on Procurement Regulations | Item from Entrust |
| | Update to the Staffordshire Scheme for Financing of Schools | Item from Entrust |
| | Growth Fund 2018-19: Funding of New Schools | |
| | High Needs Block/2017-18 Projected Outturn/2018-19 Overspend/Recovery Plan | |
| | Notices of Concern | Standard item |
| Spring term 26 March 2018 | Update to the Financial Regulations for Schools | Item from Entrust |
| | Schools Budget (forthcoming financial year) | Annual item |
| | Central Expenditure – Confirmation of Final Budget Values | |

| Meeting | Item | Details |
|----------------|--------------------|----------------|
| | Fairer Funding | Standard item |
| | Notices of Concern | Standard item |